



**ARMY WELFARE HOUSING ORGANISATION**  
**SOUTH HUTMENTS, KASHMIR HOUSE**  
**RAJAJI MARG, NEW DELHI-110011**

**APPLICATION FORM**

(to be filled in candidate's own handwriting)

1. Name of Post Applied for \_\_\_\_\_

2. Name in full  
(IN BLOCK LETTERS) \_\_\_\_\_

3. **ADDRESS (IN BLOCK LETTER)**

(i) **FOR COMMUNICATION**

**PERMANENT**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(ii) Tele No/ Mobile (if any) \_\_\_\_\_

(iii) Email Address (if any) \_\_\_\_\_

4. (a) **PARTICULARS OF AGE** (as per Matriculation or Equivalent certificate)

(i) Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

(ii) Age (on last date of receipt of Application) \_\_\_\_ Years \_\_\_\_ Months \_\_\_\_ Days

(iii) Place of Birth \_\_\_\_\_ Nationality \_\_\_\_\_

(b) (For Ex-servicemen candidates only).

(i) Date of Commission \_\_\_\_/\_\_\_\_/\_\_\_\_

(ii) Date of Retirement \_\_\_\_/\_\_\_\_/\_\_\_\_

5. Father's Name/ Husband Name \_\_\_\_\_

6. **MEDICAL FITNESS**

(i) Med Cat at the time of retirement \_\_\_\_\_

(ii) In case of SHAPE-2 (specify the disability) \_\_\_\_\_

(iii) Drawing of disability pension (details) \_\_\_\_\_

**7. PARTICULARS OF QUALIFICATION AND EXPERIENCE**

If space is insufficient, separate sheet can be used. Attested copies of certificate and Testimonials in support of the qualifications and experience mentioned should invariably be attached, failing which application is liable to rejection.

**(i) QUALIFICATIONS.**

Academic/Technical/ professional/Exams passes with specialization/subject (Higher to Lower)	Grade/ Divn	% of marks obtained	Year of Passing	Name of the University/Board

**(ii) EXPERIENCE**

Name of the employer/organis ation (reverse chronological order)	Designation	Period as on last date of receipt of application				Nature of duties/area of specialization	Pay & Pay Scale
		From	To	Years	Months		

8. If appointed, how much time you require for joining the post \_\_\_\_\_

9. Are you a corporate member of any professional institute, if so give details.

10. **DOCUMENTS TO BE ATTACHED.**

- (a) Self attested Record of Service/detailed Resume (Ex-servicemen candidates must attached their Record of Service updated upto the date of retirement/resignation duly signed).
- (b) Application on plain paper seeking of employment in AWHO duly signed by the candidate.
- (c) Class Xth Certificate for proof of age.
- (d) Attested copy of degree for having attained the Education qualification as requires in the QR.
- (e) Attested copies of all Academic qualification certificated and mark sheets from class Xth to the highest education qualification attained and Certificated of Technical/Professional Examinations passed.
- (f) Relevant Experience (attach certificate) for having served with Construction Companies/Corporate/Govt/ Civilian Organisation.
- (g) Any other documents.

11. **DETAILS OF ENCLOSURES ATTACHED .**

- (a) \_\_\_\_\_
- (b) \_\_\_\_\_
- (c) \_\_\_\_\_
- (d) \_\_\_\_\_
- (e) \_\_\_\_\_
- (f) \_\_\_\_\_
- (g) \_\_\_\_\_
- (h) \_\_\_\_\_
- (j) \_\_\_\_\_

12. Any other information relevant to the post applied for :

13 **DECLARATION.** I hereby declare that the entries on the form and additional particulars (if any) furnished in connection with the application are correct and true to the best of my knowledge & belief and nothing have been concealed therein. I also declare that I am physically and mentally sound and not suffering from any serious ailment which could be detrimental to performance of my duties.

(Signature of Candidate)

Place : \_\_\_\_\_

Date : \_\_\_\_/\_\_\_\_/\_\_\_\_

Encls : \_\_\_\_\_

**FOR OFFICE USE ONLY**

- |  |   |        |
|--|---|--------|
| 1. Is the candidate eligible from age criteria                                 | - | Yes/No |
| 2. Does the candidate fulfill short-listing criteria?                          | - | Yes/No |
| 3. Does the candidate possess minimum advertised qualification?                | - | Yes/No |
| 4. Does the candidate have minimum relevant experience area of specialization? | - | Yes No |
| 5. To be called for the interview  | - | Yes/No |
| 6. Any other remark(s)   |   |        |

(Signature of the Admin)